



REDDING SCHOOL OF THE ARTS
WHERE EDUCATION AND THE ARTS CONNECT

Redding School of the Arts
California Nonprofit Benefit Corporation
Adopted Board Meeting Minutes

Tuesday, December 13, 2022

Open Session: 5:30 p.m.

Meeting called to order by Presiding Officer Jonathan Sheldon at 5:31 p.m.
Roll Call/Establish Quorum:

Jean Hatch, President	AB
Jonathan Sheldon, Vice President	X
Lisa Stewart, Treasurer	X
Tiffany Blasingame, Secretary	X
Daria O'Brien, Community Member	X
Antonio Cota, Community Member	AB

Additional Non-Voting Participants

Lane Carlson, Executive Director	X
Wendy Sanders, Special Ed Director	X
Carol Wahl, Principal	X
Sophia Zaniroli, Vice Principal/Teacher	X
Robyn Stamm, Business Serv Provider	X (arrived @ 6:31 p.m.)
Rebecca Lahey, Staff Liaison	X

Board Recorder: Adel Morfin

Onsite Guests: Margaret Johnson

PUBLIC FORUM for NON-AGENDIZED ITEMS & CLOSED SESSION:

Hearing of persons desiring to address the Board on closed session item or a subject NOT covered in this agenda. NOTE: 1) Individual speakers will be allowed three (3) minutes to address the Board. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting. 2) Complaints presented to the Board must not involve specific reference to employees. Citizens should contact the Director for complaint procedures regarding employees. 3) A charter school cannot take action on a matter that has not been placed on the official agenda. (G.C. 54954.2).

- No Comments

Adjourn to Close Session at 5:32p.m.

- Conference with Legal Counsel – Anticipated Litigation; pursuant to subdivision (d)(2) or (d)(3) of California Government Code Section 54956.9
 - Significant Exposure to Litigation: (1) Potential Case

Resume Open Session at 6:31 p.m.

Roll Call: Additional Non-Voting Participants Robyn Stamm joined the meeting.

Report Out on Closed Session:

- No action was taken by the board.

PRESENTATIONS:

- **2022 Lions Club International Peace Poster Contest Winners**
Cassandra Plummer presented the Lions Club International Peace Poster awards to this year's recipients. This year's theme was "Lead with Compassion."

Redding Breakfast Lions Club winners: 1st Place – Qizhen (Apple) Wu, 2nd Place – Skylar Walton, 3rd Place – Christian Torres
Enterprise Lions Club winners: 1st Place – Briel Anderson, 2nd Place – Tillie Spyres, 3rd Place – Elliot Roach
Redding Hosts Lions Club winners: 1st Place – Wren Tucker, 2nd Place – Rosemary Lewis, 3rd Place – Jewel Allen
Shasta Lions Club regional winner: Qizhen (Apple) Wu

DIRECTORS REPORT:

- **Lane Carlson:**

Reported Andrew McCurdy submitted his letter of resignation from the Governing Board effective 11/7/2022. Lane thanked Andrew McCurdy for his years of service on the Governing Board over the past five years.

Lane provided an update on the high school marketing campaign to increase enrollment. He shared a 30 second advertisement created by Sinclair Broadcasting Group. The ad will run on KRCR TV morning spot and includes digital marketing as well. A preliminary marketing report is coming and will be shared with the board.

Lane reported the RSA High School webpage was revamped with new photos and icons that allow visitors to navigate the page easier. The high school informational night was a success. RSA received a new high school applicant as well as additional elementary applications. Lane plans to continue the marketing campaign by visiting local area charter schools each month and meeting with North State Parent Magazine in Jan to highlight the importance of charter schools.

Administration has implemented an Executive Think Tank made up of diverse RSA staff members. The team will meet quarterly to discuss and resolve problems faced at RSA.

PRINCIPAL REPORT:

- **Carol Wahl:**

Reported administration attended CSDC's Leadership Update Conference last month in Sacramento. The conference provided great Charter School finance and political/ policy updates, including Title IX training and credentialing information.

She reported RSA is currently ending the semester vs. trimester. Admin has been busy helping train new staff. Carol welcomed Rosanna Redding as the new school secretary. Lissa Uhleman will be retiring at the end of the month as the school registrar. Claudia Hazeleur will be taking her place. A mock lottery was conducted to assist Claudia with her training.

Carol reported truancy and chronic absenteeism letters went out to parents. Admin has met with families who received 2nd notices to try and resolve attendance issues.

VICE PRINCIPAL REPORT:

- **Sophia Zaniroli:**

Reported Special Ed/MTSS team conducted their final Parent Anxiety workshop and received positive feedback from attendees. 11/18 Theme Day went well. 12/3 was the annual Christmas Parade. RSA received an award for Most Creative entry. Sophia thanked Tiffany Blasingame and parent volunteers for their work on the float.

Upcoming Events: 11/16 K-8 Winter Social, 11/17 High School Winter Social, 11/14 Mrs. Noble Winter Strings Performance, and 11/21 Mrs. Noble Winter Band Performance.

STAFF LIAISON REPORT:

- **Rebecca Lahey:**

Report RSA Student Council is conducting a school wide canned food drive for the Good News Rescue Mission. Donations are welcome and can be dropped off in the bins located in the front office. Carol Wahl suggested sending out a notification to all RSA families via Parent Square.

GOVERNING BOARD REPORT:

- **Jonathan Sheldon:** Nothing to report at this time
- **Lisa Stewart:** Nothing to report at this time
- **Tiffany Blasingame:** Nothing to report at this time
- **Daria O'Brien:** Nothing to report at this time

GOVERNING BOARD CORRESPONDENCE:

- No correspondence at this time.

CONSENT AGENDA:

Items listed under the Consent Agenda are considered to be routine and are acted on by the Governing Board in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda.

It is understood that the Administration recommends approval of all Consent Agenda items as listed. Each item on the Consent Agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1.1 Approve 11/8/2022 Governing Board Minutes

1.2 Approve November 2022 Warrants

1.3 Approve Title IX Sexual Harassment Policy & Grievance Procedures – 2nd Read

Lisa Stewart moved to approve the consent agenda as listed, seconded by Daria O'Brien. Vote 4 Ayes: 0 Nays.

DISCUSSION/ACTION AGENDA:

2.1 Discussion: Finance Committee Meeting Update

Lisa Stewart reported the Finance Committee met on 11/18 & 11/28 to review the 1st Interim Budget, budget assumptions, ADA, MYP, and ensure the salary schedule was compliant with minimum wage, as requested by the board.

The committee recommends the board approve a 3.33% salary increase for all employees effective January 2023. The increase would ensure compliance with 2023 minimum wage laws and allow RSA to stay competitive with other area schools. Lane Carlson

reported most schools were renegotiating with their bargaining units after the COLA came in at higher rate than originally anticipated. The committee reviewed the budget financial reports & Multiple Year Projection (MYP) with the proposed salary increase and believe the budget can absorb the impact.

In conclusion, the committee was pleased to recommend a reasonable budget for 2022-2023 that will maintain the board goal of 20% reserve for uncertainty and plan for the continued high school expansion.

2.2 Discussion/Action: 2022/23 Salary Schedules (Jan 2023) – Amended

2.2.1 Administrative Salary Schedule

2.2.2 Certificated Salary Schedule

2.2.3 Classified Salary Schedule

2.2.4 High School Counselor Salary Schedule

2.2.5 SpEd/MTSS Education Specialist Salary Schedule

2.2.6 SpEd/MTSS Counselor/Nurse/Speech & Lang Pathologist Salary Schedule

2.2.7 SpEd/MTSS Occupational Therapist Salary Schedule

2.2.8 SpEd/MTSS School Psychologist & Intern Salary Schedule

Lane Carlson reviewed the amended salary schedules with the board, which reflect a proposed 3.33% increase for all staff, effective January 1st 2023. Tiffany Blasingame shared her concern with the board about continued increases to salaries and the long term effect it could have on the budget. She advised the board to operate conservatively moving forward.

Daria O'Brien moved to approve the amended 2022/23 Salary Schedules as presented, effective Jan 2023, seconded by Tiffany Blasingame. Vote 4 Ayes: 0 Nays.

2.3 Discussion/Action: 2022/23 1st Interim Budget

Robyn Stamm reported on the 2022/23 1st Interim Budget and MYP. She stated LCFF revenue decreased by \$30,630 due to an overstatement in projected enrollment. ADA was adjusted down from 597.12 to 578.88 and continues to remain conservative in the coming years. She reported state revenue increased by \$1,048,222 due to additional One Time Federal and State funds (Arts, Music & Instructional Materials Block Grant and the Learning Recovery Emergency Block Grant). Robyn reviewed expenditures and noted certificated salaries were higher than originally projected because they were underestimated at budget adoption. She also confirmed the budget reflects the proposed 3.33% salary increases. It was suggested Robyn update the budget narrative to reflect this information before final submission to SCOE.

Contracted services and other operating expenditures increased by \$85,205 due to engineering and architecture fees related to the high school, marketing and advertising, and budgeting one-time expenses. She confirmed the MYP also includes a high school loan payment in year 3.

Overall Robyn confirmed a \$379,111 net increase in fund balance and recommends the board move forward with the adoption of the 2022/23 1st Interim Budget.

Daria Tiffany moved to approve the 2022/23 1st Interim Budget & MYP with recommended revision to budget narrative, seconded by Tiffany Blasingame. Vote 4 Ayes: 0 Nays.

- 2.4 Discussion/Action: School Project for Utility Rate Reduction (SPURR) Agreement & Resolution No. 2022-23-01**
Lane Carlson reported RSA is proposing to join the School Project for Utility Rate Reduction (SPURR), a California joint powers authority, for the purpose of seeking a reduction of utility services, including natural gas, electricity, renewable energy, telecommunications, network infrastructure, water, sewage, and waste hauling.
Lane stated SUHSD encouraged RSA to apply for membership in order to receive a reduce rate in telecommunications equipment and network infrastructure that could potentially save RSA up to \$102,000.
The board asked for clarification on how the savings for each member school were calculated, the annual membership cost, and how Alameda County Superintendent of Schools was able to negotiate utilities for Shasta County. Lane Carlson will follow up with SPURR and report his findings to the board next month.

Item was presented as informational only. No action was taken by the board.

2.5 Discussion: High School Building Update
2.5.1 High School Design-Builder Contract Termination

Lane Carlson updated the board on the grant from the Office of Public Schools Construction. He provided an overview on the funding matrix and the process used to determine which preliminary charter school application receives funding. He reported 14 projects were funded in the first round. Unfortunately, RSA was not one of them, and are currently 9th on the waiting list. Lane believes chances are slim that RSA will receive funding for the high school construction.
Lane also reported having received a letter from Gifford Construction, Inc. to terminate the high school design build contract due to project suspension by RSA for more than 90 cumulative days.
Lane plans to get the Building Committee together to reevaluate the high school project and brainstorm other cost savings options. He stated building materials continue to go up, as well as mortgage rates.
Lisa Stewart suggested setting up a meeting with Karl Yoder of Key Charter Advisor to continue the loan discussion and setup bank bid proposals.

- 2.6 Discussion: School Site Safety Committee Meeting Update**
Carol Wahl reviewed the minutes from the 11/30 School Site Safety Committee. The committee discussed old business: Camera surveillance, Visitor check in software, High school break time supervision, and Storage hazards.
Carol reported the committee also began updating the RSA Readiness and Emergency Management System and transition to a new template that matches the county. The new safe school plan will also include high school safety protocols.

- 2.7 Discussion/Action: 2022/23 Governing Board Goals – 2nd Draft**
Tiffany Blasingame proposed the board “Evaluate and refine the schools Mission Statement by June 2023” as its third organization goal. The board of directors and the school leadership are responsible for establishing and evaluating the school's Mission statement. A mission statement communicates the organization's reason for being, how it aims to serve its key stakeholders, and directs how and why of all decisions as it relates to leading the school. Effective Mission statements are accurate, succinct, and straightforward.
Lane Carlson reported having reviewed RSA’s current mission statement during an all staff meeting on 11/28 and receiving great feedback.
The board plans to review the mission statement periodically throughout the coming year.

Tiffany Blasingame moved to approve the 2022/23 Governing Board Goals as discussed, seconded by Lisa Stewart. Vote 4 Ayes: 0 Nays.

ADJOURNMENT:

Meeting adjourned at 7:59 p.m.

NEXT REGULAR MEETING:

Date: Tuesday, January 10, 2023
Time: 5:45 p.m.
Location: Redding School of the Arts/Community Room
955 Inspiration Place
Redding, CA 96003

Governing Board Minutes Respectfully Submitted,



Tiffany Blasingame
RSA Governing Board Secretary



Board Approval Date